

Asbestos Assessor Checklist

This checklist can be used as a tool to assist licensed asbestos assessors meet their regulatory obligations and includes key references to the relevant legislation.

Definitions

WHS Clause – Work Health & Safety Regulation 2017

COP – Code of Practice, How to Safely Remove Asbestos 2019

MFM Part # - GUIDANCE NOTE ON THE MEMBRANE FILTER METHOD FOR ESTIMATING AIRBORNE ASBESTOS FIBRES, 2ND Edition, [NOHSC:3003(2005)]

AS/NZS - AS/NZS 1715:2009 Selection, use and maintenance of respiratory protective equipment

NATA – NATA Accredited Laboratory

Resources

[SafeWork NSW website](#)

Administrative Check	WHS Clause/ COP/Part #*	Y	N	Notes/Comments
Have I undertaken asbestos health monitoring?	Cl 435			
Was the health monitoring undertaken by a registered medical practitioner?	Cl 437			
Is my health monitoring within 2 years?	COP			
I have been provided with RPE & PPE by my employer?	Cl 44			
Is my respirator a comfortable size and fit and suitable for the condition of asbestos being removed eg friable or non-friable asbestos??	Cl 44			
Have I been fit tested to my respirator and have a certificate of compliance?	AS/NZS 1715			
Have I received sufficient information, training and instruction to use, wear, decontaminate and store my RPE and PPE correctly?	Cl 39			
Have I undertaken training in volume measurement (NATA accredited) for the laboratory analysing my samples?	NATA laboratory			

Preparing to go to site	WHS Clause/ COP/Part #*	Y	N	Notes/Comments
Am I considered independent to inspect this work? • I did not undertake the asbestos removal work • I am not involved with the removal business in anyway (shareholder or by relation)	Cl 473			
Am I clean shaven?	COP			
Do I have my RPE and sufficient PPE to undertake the work?	Cl 44			
Is there an area for me to safely decontaminate myself and RPE/PPE?	Cl 471			
Has the asbestos removal commenced prior to conducting air monitoring?	Cl 473			
Is air monitoring planned whilst removal works take place?	Cl 473			
Are my air monitors in good working order and calibrated?	NATA laboratory			
Do my air monitors have a maximum rated flow rate?	NATA laboratory			
Will I be using an external flowmeter (rotameter) to calibrate flow rate?	MFM –Part 8			
Do I have sufficient filters for the filter holders?	NATA laboratory			

Setting up air monitors	WHS Clause/ COP/Part #*	Y	N	Notes/Comments
Monitors placed between 1-2m in height when turned on	COP			
Flow rates set with an external flowmeter (rotameter)	MFM – Part 8			
Monitors placed at the clean end of the decontamination and outside the removal and encapsulated areas	COP			
Monitors placed in lunchrooms, walkways or other areas	COP			
Filter holder caps removed from the monitors	MFH – Appendix C			
Notes of the locations, monitor numbers, times set and flow rates	MFM – Part 8.3			
Decontaminate safely and dispose of disposable PPE as asbestos waste (if hazards exist)	CI 471			

Retrieving air monitors	WHS Clause/ COP/Part #*	Y	N	Notes/Comments
Any signs of the monitors being tampered with	MFH-10.1.4 & COP			
External flowmeter (rotameter) used to check the flow rates	MFM-Part 8			
Sample volume of air collected between 100 – 1000 litres	MFM-Part 8			
Note times monitors turned off and their flow rates	MFM-Part 8.3			
Filters retrieved and stored in line with chain of custody requirements	MFM-Part 10.1.4			
Decontaminate safely and dispose of disposable PPE as asbestos waste	Cl 471			
Filters sent to a NATA accredited laboratory for analysis	Cl 423			

Receiving results from NATA Laboratory	WHS Clause/ COP/Part #*	Y	N	Notes/Comments
Certificate of analysis show asbestos fibre concentrations of <0.01f/ml	Cl 474			
Inform the licensed asbestos removalist of any fibre concentrations over 0.01 f/ml	Cl 476			

Conducting clearance inspection	WHS Clause/ COP/Part #*	Y	N	Notes/Comments
Conduct a visual Inspection of removal area/s, waste route/s, and areas within the immediate vicinity of the asbestos removal	Cl 474			
During visual inspection look for any dust and debris that may have been associated with the asbestos removal	Cl 474			
Visual assessment concluded no dust or debris associated with the removal were in the removal area/s, waste routes, and areas within the immediate vicinity	Cl 474			
Any clearance monitoring conducted was recorded as <0.01f/ml on a NATA certificate of analysis.	Cl 474			
Ensure Clearance Certificate states, "The assessor found no visible asbestos residue from asbestos removal work in the area, or in the vicinity of the work area, where work was carried out & if air monitoring was carried out, the airborne asbestos fibre level was recorded as less than 0.01 fibres per mL."	Cl 474			
Record name and licence number on the clearance certificate	Cl 474			

Disclaimer

This publication may contain information about the regulation and enforcement of work health and safety in NSW. It may include some of your obligations under some of the legislation that SafeWork NSW administers. To ensure you comply with your legal obligations you must refer to the appropriate legislation.
Information on the latest laws can be checked by visiting the NSW legislation website www.legislation.nsw.gov.au

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Catalogue No. SWNSW_33969_22
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