

BLASTING EXPLOSIVE USER LICENCE – APPLICATION

EXP – BEUL FEBRUARY 2022

This form is to be used to apply for a new application or the renewal of a Blasting Explosive User Licence (BEUL). Only individuals who are 18 years of age or above may apply.

The applicant must provide proof of identity documents to the value of at least 100 points to Australia Post at the time of lodging this application.

Safework NSW will verify the details of your application prior to granting you a licence, which may include onsite verification of the security plan and confirmation of knowledge.

For more information refer to the *Guide for blasting explosive user licence applicants* (catalogue no. SW08164).

How to fill in this form

Please type directly into the form. When complete, save a copy before emailing or printing.

If completing by hand, please print clearly and mark box(es) with a ☒ where required.

Certified copy means a photocopy of the original document that has been certified as a true copy by a Justice of the Peace (JP). The JP must provide, beneath the certification, their signature, the date on which the certification was made, their JP registration number and the state in which they are registered.

For assistance call 13 10 50

Fees

A fee is payable on lodgement of this application with Australia Post. Refer to the SafeWork NSW fees schedule available at www.safework.nsw.gov.au or call 13 10 50.

If you are also lodging an application for a security clearance (SC) (previously called an Unsupervised Handling Licence (UHL)) you must pay an additional fee for the SC application.

Credit card payments are available using MasterCard or Visa.

Identification documents

Primary identification documents – only one can be used

- Birth Certificate, Citizenship Certificate or passport (passport must be current or expired within the last two years, but not cancelled). 70 points

Secondary identification documents

- A licence issued under Australian law (for example driver's permit or licence), which contains a photograph or signature. 40 points
- Student card issued by a tertiary institution. 40 points
- Utility bill in applicant's name (for example council rates notice, water, power or phone account). 25 points
- Medicare card. 25 points
- Credit or debit card, passbook or account statement from a financial institution. (Only one per financial institution can be counted.) 25 points

Lodgement instructions

At any Australia Post Bank@Post outlet.

SECTION 1. TYPE OF APPLICATION

- 1.1 New application. Please complete section 2 onwards.
- 1.2 Renewal. Please provide your licence details and complete the whole form. For renewals where no details have changed complete sections 1, 2, 3, 11 and 13, also complete section 10 if the licence is authorised for storage.

Blasting licence number

Expiry date (DD/MM/YYYY)

Name on the licence

Are you requesting additional classes or adding or changing storage?

Yes

No

SECTION 2. APPLICATION DETAILS

Title Family/Surname

STREET ADDRESS (MUST NOT BE A PO BOX)

Unit number/Street number/Property number
(include Lot or DP number if applicable)

Given name

Street name

Other names

Suburb

Date of birth (DD/MM/YYYY)

State

Postcode

Daytime contact number

Mobile number

Email

Section 2 continued over...

AUSTRALIA POST USE ONLY

Document type	Date of issue	State of issue	Documentation number	Expiry date	Point value
Point total					

Name of Australia Post Checking Officer

Signature

Date (DD/MM/YYYY)

Name of Post Office/Agency

POSTAL ADDRESS Same as street addressUnit number/Street number/Property number
(include Lot or DP/PO Box/GPO Box/Private Bag/Locked Bag)

Suburb

Street name

State

Postcode

SECTION 3. SECURITY CLEARANCE

You must hold a current SC or apply for an SC at the same time as the application for a BEUL.

Provide your current SC (previously UHL) number and expiry date.

Licence number

Expiry date (DD/MM/YYYY)

OR

I have submitted an application for an SC with this application.

SECTION 4. CLASS OF EXPLOSIVE USER LICENCE

Tick the box(es) for class(es) to be authorised on the licence.

CIVIL CLASSES (PUBLIC WORKS SUCH AS ROADS, BRIDGES, DAMS, CANALS, AQUEDUCTS, HARBOURS AND LARGE BUILDING AND THAT ARE NOT LOCATED ON MINING SITES OR QUARRY SITES).

Agricultural Blasting (PA)

Drill Barge Work (PB)

Pressure Chamber Work (PC)

Demolition Work (PD)

Special Effects Work (PE)

High Temperature Work (PH)

Hot Materials Work (PM)

Tunnel Work (PN)

Open Cut Blasting (PO)

Special Purpose Work (PP)

Roadwork (PR)

Seismic Work (PS)

Trench Work (PT)

Submarine Work (PU)

Shaft and Wells Work (PW)

MINING CLASSES

Coal mines other than underground mines

Underground coal mines

Underground mines other than coal mines

Mines other than underground mines or coal mines

SECTION 5. QUALIFICATIONS OR EXPERIENCE**CIVIL AND MINING CLASSES**

You must have successfully completed the relevant course and submit a reference from a licence holder stating that you have experience in the class of blasting explosive user sought. The reference must indicate the licence holder name, licence number, class of BEUL held and a contact telephone number. Refer to the *Guide for blasting explosive user licence applicants* (catalogue no. SW08164) for qualifications/experience required for each class.

CIVIL AND MINING CLASSES

I have attached a reference from a licence holder.

I have attached a certified copy of the document showing successful completion of the relevant course (where applicable).

I have attached evidence of 12 shots (where applicable).

Qualification title

Year of issue

Issuing institution

Document number

Section 5 continued over...

Qualification title	Year of issue
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Issuing institution	Document number
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Qualification title	Year of issue
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Issuing institution	Document number
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Qualification title	Year of issue
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Issuing institution	Document number
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SECTION 6. OTHER EXPLOSIVES LICENCES

Do you hold explosives licence(s) issued by another state or territory? If yes, please attach a JP certified copy of the front and back of current interstate licence.

Yes. Please provide details.

No. Please go to section 7.

Type of licence	Licence number	Expiry date (DD/MM/YYYY)	State/territory of issue
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SECTION 7. FURTHER INFORMATION

Have you been convicted of an offence under the *Work Health and Safety Act 2011* and/or the Work Health and Safety Regulation 2017 and/or the NSW Explosives Act and/or the NSW Explosives Regulation and/or the *Construction Safety Act 1912* and/or the *Dangerous Goods Act 1975* and/or the *Firearms Act 1996* or any other equivalent legislation in Australia or elsewhere in the last 10 years?

Yes. Please provide details of the date of conviction, offence and the result and/or penalty.

No. Please go to section 8.

SECTION 8. AUTHORISATION TO MANUFACTURE EXPLOSIVES

Do you wish to be authorised to manufacture explosives for immediate use?	Yes	No
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SECTION 9. SECURITY SENSITIVE DANGEROUS SUBSTANCES TO BE USED

UN number	Class or division	Typical quantity	Unit (L or kg or number)
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Proper shipping name	Product or common name
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UN number	Class or division	Typical quantity	Unit (L or kg or number)
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Proper shipping name	Product or common name
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If space is insufficient please **photocopy this page** and submit with this application form.

SECTION 10. STORING EXPLOSIVES AND/OR SECURITY SENSITIVE DANGEROUS SUBSTANCES

There is a limit to the amount and type of explosives allowed to be stored under a BEUL, refer to the *Guide for blasting explosive user licence applicants* (catalogue no. SW08164).

Do you wish to store explosives and/or SSDS?

Yes. Please complete sections 10.1 – 10.5.

No. Please go to section 11.

SECTION 10.1 SITE ADDRESS WHERE EXPLOSIVE AND/OR SSDS ARE TO BE STORED

A photocopy of a street directory map or other map showing the locality of the site with an X must be submitted with this application form.

I have attached a photocopy from a local street directory or other map with the locality of the site indicated by an X.

STREET ADDRESS (MUST NOT BE A PO BOX)

Unit number/Street number/Property number
(include Lot or DP number if applicable)

Nearest cross street

Street name

Nature of the site (choose from the list provided in the *Guide for blasting explosive user licence applicants* (catalogue no. SW08164)).

ANSZIC Code Description

Suburb

Is this a coal workplace or a mining workplace?

State

Postcode

Yes

No

SECTION 10.2 SITE STAFFING DETAILS

Is the site staffed? Yes. Please complete the following.

No. Please go to section 10.3.

Number of staff on site

Hours per day

Days per week

SECTION 10.3 EMERGENCY AFTER HOURS PERSON'S CONTACT DETAILS

Same as individual applicant, please provide the after hours contact telephone number below or if a different after hours contact person, provide all details.

Title

Daytime contact number

Family/Surname

Mobile number

Given name

After hours contact number

SECTION 10.4 SECURITY PLAN (MUST BE SUBMITTED FOR NEW APPLICATIONS AND FOR A RENEWAL IF THE LICENCE IS AUTHORISED FOR STORAGE)

A security plan must be submitted if you intend to store explosives and/or SSDS. For more information refer to the SafeWork NSW publication *Security plan for storage and handling of explosives and/or security sensitive dangerous substances* (catalogue no. SW08292).

I have attached a security plan.

SECTION 10.5 SSDS TO BE STORED AT THE SITE (COMPLETE FOR NEW APPLICATIONS AND RENEWALS)

For more information refer to the *Guide for use security sensitive dangerous substances licence applicants* (catalogue no. SW08294).

Storage facility or magazine identifier	Type of storage facility		
Class or division	Maximum storage capacity	Unit (L or kg or number)	
UN number	Class or division	Typical quantity	Unit (L or kg or number)
Proper shipping name		Product or common name	

Storage facility or magazine identifier	Type of storage facility		
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UN number	Class or division	Typical quantity	Unit (L or kg or number)
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Storage facility or magazine identifier	Type of storage facility		
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UN number	Class or division	Typical quantity	Unit (L or kg or number)
Proper shipping name		Product or common name	

If space is insufficient please **photocopy this page** and submit with this application form.

SECTION 11. MEDICAL REPORT

Please complete for new applications and renewals.

Submit a statement from a medical practitioner on letterhead and not be dated more than six months before the date of this application form containing the words 'I have examined (applicant's name) and found him/her not to have any medical or physical condition that would impair the individual's ability to perform the duties of a blasting explosive user'.

I have attached a statement from a medical practitioner.

SECTION 12. REASON FOR REQUESTING A LICENCE

It is a requirement for any licence relating to the handling of explosives and/or SSDS, that the applicant must have a legitimate reason for obtaining the licence. Please tick at least one box to describe your reason for obtaining the licence and/or provide details below.

Use in commercial production processes, mining, quarrying, agricultural blasting, construction, civil engineering, seismic work or tunnelling.

Education, research or analysis.

Other – must provide details below:

SECTION 13. DECLARATION

I declare and acknowledge that:

- I am 18 years of age or over.
- The information contained in this application form is true and correct in every particular.
- I consent to the making of enquiries and the exchange of information with the authorities in other states and territories regarding any matter relevant to this application.
- I am aware that if SafeWork NSW is notified by security authorities of a change in my security status the licence may be suspended or cancelled and my employer notified.
- I am aware that it is an offence under the NSW Explosives Act to provide any information or produce any documentation that I know is false or misleading and any licence issued based on false or misleading information may be suspended or cancelled.
- I agree to comply with the NSW Explosives Act, the NSW Explosives Regulation and all conditions of the licence if this application is successful.

Signature of applicant

Date (DD/MM/YYYY)

SECTION 14. CHECKLIST

You must possess a current SC or you can apply for one at the same time as blasting user licence but the latter will not be processed until the SC is approved.

Certified copy of the document stating the applicant has successfully completed the relevant course and a reference from a licence holder stating the applicant has experience in the class of blasting explosive user sought.

If storage is requested, the submission of a photocopy of a street directory map or other map showing the locality of the site with an X, refer to section 10.1 of this application form. Only required for new applications.

If storage is requested submission of a security plan, refer to section 10.4 of this application form.

A security plan is required for renewals if the licence is authorised for storage.

Statement from a medical practitioner, refer to section 11 of this application form. Required for both new applications and renewals.

Proof of identity to the value of at least 100 points must be shown to Australia Post staff when submitting this application.

The relevant fee must be paid when submitting this application to Australia Post. If also submitting an application for SC, the SC fee is also payable.

Evidence of 12 shots (where applicable).

Privacy compliance statement

SafeWork NSW, Department of Customer Service gives priority to protecting the privacy of your personal information. We do this by handling personal information in a responsible manner and in accordance with the *Privacy and Personal Information Protection Act 1998* (PPIP Act) and *Health Records and Information Privacy Act 2002* (HRIP Act). Service NSW acts as a shopfront for us and performs transactions for you, on our behalf.

The personal information contained in your application is collected and held by SafeWork NSW and Service NSW will collect and hold personal information on our behalf as part of the application process.

We are collecting your personal information for the following purposes:

1. For determining an application for Blasting Explosive User Licence in accordance with *Explosives Act 2003 No 39*, section 38 of *Explosives Regulation 2013* and section 12 of the *Licensing and Registration (Uniform Procedures) Act 2002 No 28*.
2. Internal administrative purposes, including liaising with you in relation to your application.
3. We may use the information to support more informed policy making, program management, evaluation, research and service planning as it can facilitate more efficient service delivery for residents and business in NSW.

The consequence of not providing it is that your application may not be able to be determined. We may use the personal information contained in your application to confirm your details if you make any subsequent applications in relation to any licence or authority issued by SafeWork NSW. We may also use it to administer/update our customer database including to send you information that we consider important such as reminders to renew licences.

We will store and manage your personal information in accordance with provisions under the PPIP Act and HRIP Act.

If required, we may make enquiries and exchange information with other NSW government agencies (including the NSW Police Force), or other States, Territories and/or the Commonwealth for the purpose of assessing your application and for compliance purposes. We may disclose your personal information for these purposes.

We will not disclose your personal information to anybody else unless you have given consent, or we are authorised or permitted to do so by law. Our [Privacy Statement¹](#) describes when this may occur. You can find this information and our [Privacy Management Plan²](#) on our website.

Please see <https://www.safework.nsw.gov.au/about-us/privacy> for more information about how we handle your personal information, how you can request access to or correct the personal information we hold about you (if the information is inaccurate, incomplete, not relevant or out of date) and who to contact if you have a privacy enquiry or complaint, or email brdprivacy@customerservice.nsw.gov.au.

For more information about how Service NSW handles personal information please visit www.service.nsw.gov.au/privacy

1. <https://www.safework.nsw.gov.au/about-us/privacy/2016-privacy-documents/safework-nsw-privacy-statement>

2. <https://www.safework.nsw.gov.au/about-us/privacy/2016-privacy-documents/safework-privacy-management-plan>