

SAFework NSW TRAINING EVALUATION

HSR-EVA-01 NOVEMBER 2016

This form is for participants of SafeWork NSW approved health and safety representative training courses.

How to fill in this form

Please type directly into the form. When complete, save a copy before emailing or printing.

If completing by hand, please print clearly and mark box(es) with a tick where required.

For assistance call 13 10 50

Lodgement instructions

Please return this form to the trainer on completion of training.

Should you have any concerns about the quality or integrity of the training you have received, please contact SafeWork NSW, Authorisations and Third Party Management Unit.

Email (preferred): thirdparty@safework.nsw.gov.au

Phone: 13 10 50

SECTION 1. CONFIDENTIAL

The information contained in this form is confidential and will be used for evaluation purposes only.

Name (optional)

Course date (DD/MM/YYYY)

Trainer's name

Start time (HH:MM)

am

pm

Name of course

SECTION 2. COURSE CONTENT AND MATERIAL

1. Did the training meet your needs?
2. What would you like to see included in the training?
3. Has the training improved your understanding of workplace health and safety?
4. Which activities or training methods did you find the most effective in conveying the course content?
5. What aspects were most relevant to you, and how will you use it when you return to work?

SECTION 3. TRAINERS EFFECTIVENESS

6. Please tick the appropriate boxes

| | Excellent | Good | Fair | Poor | Uncertain |
|---|-----------|------|------|------|-----------|
| Preparation and organisation | | | | | |
| Subject knowledge | | | | | |
| Responsiveness to the participants | | | | | |
| Ability to create a suitable learning environment | | | | | |

7. How would you rate the overall effectiveness of the course?

| | Excellent | Good | Fair | Poor | Uncertain |
|-----------------------|-----------|------|------|------|-----------|
| Overall effectiveness | | | | | |

8. How well did the trainer convey the information?

| | Excellent | Good | Fair | Poor | Uncertain |
|-----------------------|-----------|------|------|------|-----------|
| Overall effectiveness | | | | | |

SECTION 4. RESOURCES

9. How would you rate the resources used during the course?

| | Excellent | Good | Fair | Poor | Uncertain |
|--------------------------------------|-----------|------|------|------|-----------|
| Quality of visual aids | | | | | |
| Usefulness of handouts | | | | | |
| Responsiveness to the participants | | | | | |
| Effectiveness of practical exercises | | | | | |

10. Your comments on the pre-course reading?

11. Your comments on the pace of the course and the level of difficulty?