

TRAFFIC MANAGEMENT GUIDE FOR TRUCK DRIVERS

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Is it safe for me to make this delivery?

Please use this guide to help identify traffic management safety issues at sites that you are delivering to or picking up from. If safety issues are identified please raise them in accordance with your company's consultation policies and procedures.

DRIVER ASSESSMENT TO BE COMPLETED ON SITE PRIOR TO MAKING A DELIVERY

What is the distance from where I park and where I make the delivery or collection?

Clear access and egress points.

Designated parking.

Is there an adequate distance between where I park and where I make the delivery or collection.

Is there any obstructions, including overhead. If yes, list them below:

Adequate lighting.

Is there any mobile plant or other vehicle activity on site.

Liaise with your safety manager or supervisor if you identify risks.

WORKPLACE OWNED OR CONTROLLED BY A TRANSPORT COMPANY

Clear workplace information such as directions, signage, maps, speed limits.

Designated traffic flow.

Set speed limits.

Designated pedestrian walkways.

Separation areas between pedestrians and mobile plant.

Designated parking areas for customer vehicles to be loaded and un-loaded.

Designated safe area for drivers to stand while vehicles are being loaded and un-loaded.

Access and egress for delivery and collection vehicles, separate from worker's parking areas.

Adequate lighting.

CUSTOMER'S PREMISES OR DELIVERY SITE

Set speed limits.

Separation between pedestrian walkways, vehicle delivery and collection areas.

Designated parking areas and backup holding areas for vehicles to be loaded and un-loaded.

Separation between pedestrians and the loading and un-loading area.

Designated safe area for drivers to stand while vehicles are being loaded and un-loaded.

Clear access and egress for vehicles.

This guide excludes deliveries or pick-ups made to residential locations.