

# FIREWORKS (SINGLE USE) LICENCE – APPLICATION

FE03 SEPTEMBER 2016

This form is used to apply for a fireworks (single use) licence.

Only individuals who are 18 years of age or above can apply.

Only Chinese string, ground display and theatrical/indoor fireworks will be endorsed on a fireworks (single use) licence.

One application is valid for a single occasion (or event) of up to three consecutive days or extended displays. Extended display is a display that is more than three consecutive days and limited to three months for an organised public display or 12 months for a theatrical display and made by the same applicant, and the display is at the same location.

For information about completing this form refer to the *Guide for fireworks (single use) licence applicants* (catalogue no. SW08140).

**Note: Do not send original documents to SafeWork NSW. Retain original documents as they are your records and must be produced on request to authorised officers of SafeWork NSW, Police and other authorised persons.**

## How to fill in this form

Please type directly into the form. When complete, save a copy before emailing or printing.

If completing by hand, please print clearly and mark box(es) with a  where required.

All applications **must** provide a certified copy of a photo evidence of identity as specified on page 6 of this form, as well as your interstate explosives licence (if applicable).

Certified copy means a photocopy of the original document that has been certified as a true copy by a Justice of the Peace (JP).

The JP must provide, beneath the certification, their signature, the date on which the certification was made, their JP registration number and the state in which they are registered.

## For assistance call 13 10 50

### Fees

A fee is payable on lodgement of this application form. Refer to the [SafeWork NSW fees schedule](#) available at [www.safework.nsw.gov.au](http://www.safework.nsw.gov.au).

### Lodgement instructions

**Email (preferred):** [licensing@safework.nsw.gov.au](mailto:licensing@safework.nsw.gov.au)

**Post:** SafeWork NSW, Customer Experience, Locked Bag 2906, Lisarow, NSW 2252.

Email or post the application – do not send more than once.

### Privacy compliance statement

This information is collected by SafeWork NSW (the Regulator) for the purposes of undertaking an evaluation, assessment and processing of a *Fireworks (single use) licence – application* (catalogue no. SW08145) as required by the NSW Explosives Regulation and the NSW Explosives Act.

This information may also be used by the Regulator for the purposes confirming applicant details and may also be used to establish and maintain an internal and external database and to assist the Regulator and its inspectorate with its work generally.

Information will be provided to other state and territory government agencies and details of notified fireworks displays are posted on the SafeWork NSW website.

Except for the purposes of prosecution and unless such disclosure is otherwise required by law, the information will not be accessed by any other third parties in a way that would identify the individual without the consent of that individual. You may also apply to the Regulator to access and correct any information about yourself if that information is inaccurate, incomplete, not relevant or out of date. Applications should be made in writing to: Privacy Contact Officer, SafeWork NSW, Locked Bag 2906, Lisarow, NSW 2252.

## SECTION 1. APPLICANT DETAILS

Title      Family/Surname      Date of birth (DD/MM/YYYY)

Given name      Daytime number      Mobile number

Other names      Language spoken at home (optional)

Email

### SECTION 1.1 APPLICANT ADDRESS

Licences will not be issued to applicants providing PO Box address only.

#### STREET ADDRESS (MUST NOT BE A PO BOX)

Unit number/Street number/Property number  
(include Lot or DP number if applicable)

#### POSTAL ADDRESS

Same as street address

Unit number/Street number/Property number  
(include Lot or DP/PO Box/GPO Box/Private Bag/Locked Bag)

Street name

Street name

Suburb

Suburb

State

Postcode

State

Postcode

## SECTION 2. DISPLAY DURATION

Mark one box only.

One day event

Up to three consecutive day event

Extended display

## SECTION 3. DISPLAY DATES AND TIMES

First date of the display (DD/MM/YYYY)

Frequency of displays (extended display only).  
Please provide details including number per  
week/month.

Last date of the display (DD/MM/YYYY)

Start time (HH:MM)

Finish time (HH:MM)

Additional comments

*Section 3 continued over...*

**STREET ADDRESS (MUST NOT BE A PO BOX)**Unit number/Street number/Property number  
(include Lot or DP number if applicable)

Street name

Suburb

State

Postcode

Venue name (if relevant)

**SECTION 4. TYPE OF DISPLAY**

Mark the appropriate boxes.

Organised public display

Theatrical display

Technical non-display

Details of the display (for example school fete)

**MUST BE FOR AN ORGANISATION OR COMMUNITY GROUP**

Name of organisation

ABN (for Australian businesses only)

**REGISTERED ADDRESS OF THE ORGANISATION**Unit number/Street number/Property number  
(include Lot or DP/PO Box/GPO Box/Private Bag/Locked Bag)**ORGANISATION'S CONTACT PERSON  
(IF DIFFERENT FROM APPLICANT)**

Title

Street name

Family/Surname

Suburb

Given name

State

Postcode

Other names

Daytime contact number

After hours contact number

**SECTION 5. ADDITIONAL REQUIREMENTS FOR LESS THAN SEVEN WORKING DAYS NOTICE TO SAFEWORK NSW OR FOR AN EXTENDED DISPLAY**

Mark one box only.

I have attached a copy of the letter from the local council advising they have no objection to the intended display or its duration.

**OR**

I have attached a copy of the exclusive use aquatic maritime licence issued by Roads and Maritime Services (RMS).

## SECTION 6. FIREWORKS TYPES TO BE USED AT THE DISPLAY

Type of firework	Description	Quantity (kg/NEQ)
Chinese string		
	Ground display - multi-shot cakes	
Other (please specify)		

## SECTION 7. FIREWORKS SUPPLIER DETAILS

Name of supplier	Suburb	
ABN	State	Postcode
Unit number/Street number/Property number (include Lot or DP/PO Box/GPO Box/Private Bag/Locked Bag)	Daytime contact number	
Street name		

## SECTION 8. RISK ASSESSMENT FOR DISPLAY

It is a condition of the fireworks (single use) licence to undertake a written risk assessment prior to the intended display. You can use the *Fireworks display checklist* to assist in developing the risk assessment.

A written risk assessment has been/will be completed prior to the intended display and produced in hardcopy if requested by an authorised officer.

Yes (please tick to confirm).

## SECTION 9. NOTIFICATIONS

This notification is only valid where all applicable agencies/parties have been notified in writing and where no objection is raised by those agencies/parties.

Mark the appropriate boxes.

Police - Mandatory notification. At least two working days notice before the intended display.

NSW Fire and Rescue/NSW Rural Fire Service - Mandatory notification. At least two working days notice before the intended display.

Local council - Mandatory notification. At least seven working days notice before the intended display.

Other agencies may also require notification, depending on the location of the intended display, please refer to the *Fireworks display checklist*. At least two working days notice should be given to these agencies. Insert any additional agencies requiring notification for your intended display.

## SECTION 10. PERSONS ASSISTING

The license holder must ensure that there is a minimum of two persons conducting each outdoor display, including the licence holder. The other persons assisting must be over 18 years of age and trained and competent in the safe operation of pyrotechnics/fireworks.

Name	Name
Daytime contact number	Daytime contact number
Date of birth (DD/MM/YYYY)	Date of birth (DD/MM/YYYY)
Name	Name
Daytime contact number	Daytime contact number
Date of birth (DD/MM/YYYY)	Date of birth (DD/MM/YYYY)

## SECTION 11. EXPERIENCE

### SECTION 11.1 LICENCES - PROVIDE DETAILS OR WRITE N/A

Provide details of fireworks (single use) licences issued by SafeWork NSW.

Provide details of current or expired interstate pyrotechnics licence held and attach certified copies of the front and back of interstate explosive licence.

Type of licence/permit	Licence number	Expiry date (DD/MM/YYYY)	State/territory of issue
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I have attached a certified copy of the front and back of my interstate licence to this application (if applicable).

*Section 11 continued over...*

**SECTION 11.2 STATEMENT OF TRAINING IN FIREWORKS USE - MUST PROVIDE DETAILS BELOW OR ATTACH STATEMENT**

Provide a statement of successful completion of training in use of fireworks for which endorsement is requested.

The statement must be made and signed by the current licenced pyrotechnician holder that has successfully trained the applicant in the use of fireworks to be used in the display.

Ground display fireworks                      Theatrical/close proximity fireworks                      Chinese string fireworks

Name of current licence holder who conducted the training                      Pyrotechnician licence number

Signature of licence holder who provided the training                      Date of training (DD/MM/YYYY)

**SECTION 12. EVIDENCE OF IDENTITY**

All applicants must provide a certified copy of at least one photo identification document with this application. Acceptable identification includes:

- |   |        |                  |
|---|--------|------------------|
| Australian or international passport (current or expired within last two years but not cancelled)                                 | Number | Country of issue |
| Current Australian drivers licence  | Number | State            |
| Current Australian state or territory photo/proof of age card (for example NSW RTA issued photo card)                             |        |                  |
| Current Australian learner drivers licence/permit   |        |                  |
| Current Australian boat operators photo licence (for example NSW PWC photo card)  |        |                  |
| Current NSW firearms photo licence  |        |                  |
| Current Australian issued high risk work licence  |        |                  |
| Australian Police or Dept of Defence card (with photo)  |        |                  |
| SafeWork NSW issued security clearance (previously called Unsupervised Handling Licence (UHL)) or Blasting explosive user licence |        |                  |

## SECTION 13. FURTHER INFORMATION

### SECTION 13.1

Have you been convicted of an offence under the *Work Health and Safety Act 2011* (WHS Act) and/or the *Work Health and Safety Regulation 2011* (WHS Regulation) and/or the *NSW Explosives Act* and/or the *NSW Explosives Regulation* and/or the *Construction Safety Act 1912* (CS Act) and/or the *Dangerous Goods Act 1975* (DG Act) and/or the *Firearms Act 1996* (FA Act) or any other equivalent legislation in any state or territory in Australia or elsewhere in the last 10 years?

No. Please go to section 14.2.

Yes. Please provide details of the date of conviction, offence and the result and/or penalty.

### SECTION 13.2

Have you been convicted of an offence in relation to drugs, firearms, violence, threats of violence or been the subject of an apprehended violence order in any state or territory in Australia or elsewhere in the last 10 years?

No. Please go to section 15.

Yes. Please provide details of the date of conviction, offence and the result and/or penalty.

## SECTION 14. APPLICANT'S DECLARATION

I hereby notify the Regulator of the intended fireworks display and declare that:

- I am 18 years of age or over.
- The details supplied on this form are true and correct.
- I consent to the Regulator making enquiries in other states and territories regarding any matter relevant to this application.
- I consent to the Regulator making enquiries to the fireworks trainer/and or fireworks supplier regarding any matter relevant to this application.
- I will only use the fireworks for an organised public event.
- I will make available upon request by the Regulator a hard copy of the site specific risk assessment and evidence of notifications to relevant agencies, such as Police, NSW Fire and rescue/NSW Rural Fire Service and Local Council.
- I understand that failure to comply with the NSW Explosives Act the NSW Explosives Regulation and any associated legislation, AS: 2187 Operational conditions for pyrotechnician's and single use fireworks licences (catalogue no. WC05659) may result in the cancellation of my licence, and/or fines and/or prosecution.

Applicant's signature

Date (DD/MM/YYYY)

## SECTION 15. PAYMENT OF FEE

A fee must be paid on lodgement of the application form.

Refer to the [SafeWork NSW fees schedule](http://www.safework.nsw.gov.au) available at [www.safework.nsw.gov.au](http://www.safework.nsw.gov.au).

Pay by cheque. Enclose a cheque made payable to SafeWork NSW.

Pay by money order. Enclose a money order made payable to SafeWork NSW.

Pay by credit card. Please charge \$ \_\_\_\_\_ to my: MasterCard Visa

A payment processing fee of 0.40% applies to MasterCard and Visa

Card number

Card expiry date (MM/YYYY)

Cardholder name (please print name as displayed on credit card)

Cardholder's signature

Date (DD/MM/YYYY)

## SECTION 16. CHECKLIST

Mark appropriate boxes

Letter from the relevant local council advising that there are no objections to the display or copy of exclusive use aquatic maritime licence, issued by RMS if the display is held on waters regulated by RMS (required if less than seven working days notice is given to the Regulator or for an extended display).

All applicants must provide a certified copy of at least one photo identification document as specified in section 13 of this form.

If an interstate licence is provided as evidence of experience, a certified copy of the front and back of the licence is required to be submitted with this application.

Statement of training completed in section 12.2 or attached.