

REPLACE AN ASBESTOS REMOVAL OR ASBESTOS ASSESSOR LICENCE - APPLICATION

ASB - R DECEMBER 2017

This form is to be used to apply for a replacement asbestos removal or asbestos assessor licence issued under the WHS Regulation that was lost, stolen, damaged or destroyed. This form is also used to request a replacement card that was not received or when it has a printing error.

How to fill in this form

Please type directly into the form. When complete, save a copy before emailing or printing.

If completing by hand, please print clearly and mark box(es) with a tick where required.

For assistance call 13 10 50

Return of licence

Recovered (subsequent to the licence being lost or stolen) or damaged licences and those with printing errors must be returned to SafeWork NSW within seven days of receipt of the replacement to: Customer Experience, SafeWork NSW, Locked Bag 2906, Lisarow, NSW 2252.

Fees

Refer to the [SafeWork NSW fees schedule](#) available at www.safework.nsw.gov.au or call 13 10 50.

Lodgement instructions

Email (preferred): licensing@safework.nsw.gov.au
(credit card payments only)

Post: SafeWork NSW, Locked Bag 2906, Lisarow, NSW 2252.

Email or post the application - do not send more than once.

Privacy compliance statement

Information that you voluntarily provide in this form is collected and retained by the RTO for the purpose of conducting GIT and, if deemed competent, making an application to SafeWork NSW on your behalf.

SafeWork NSW intends to use and disclose the information (including any personal information) you have provided in the following ways:

1. to exercise its functions under the WHS Act, including to administer, monitor and enforce compliance with that Act
2. to record your information on a licence register, parts of which will be published online
3. to disclose your information to other state, territory and the Commonwealth regulatory authorities
4. to educate about work health and safety and contribute to external research about work health and safety
5. as otherwise required or permitted by law, including for the purpose of prosecution.

SafeWork NSW has a Privacy Management Plan which provides more detailed information about who SafeWork NSW is, how to contact SafeWork NSW, and how SafeWork NSW manages personal and health information in line with NSW privacy laws. A copy of the Privacy Management Plan is available at www.safework.nsw.gov.au.

The Privacy Management Plan provides detailed information about how you may access or amend personal information held about you by SafeWork NSW.

SECTION 1. TYPE OF REPLACEMENT

Please provide the licence number(s), if known.

Type of licence

Licence number

Class A friable asbestos removal licence

Class B non-friable asbestos removal licence

Asbestos assessor licence

SECTION 2. LICENCE/CARD HOLDER DETAILS

SECTION 2.1 INDIVIDUAL APPLICANT OR CONTACT PERSON FOR A CORPORATION

Title Family/Surname

Date of birth (DD/MM/YYYY)

Given name

Daytime contact number Mobile number

Other names

Email

SECTION 2.2 CORPORATION DETAILS (IF APPLICABLE)

Registered name

Registered business (trading) name (if applicable)

ABN (if applicable)

SECTION 2.3 CHANGE OF ADDRESS

If you have changed your address since your last licence and/or card application and have not notified SafeWork NSW, please supply your new details below.

STREET ADDRESS (MUST NOT BE A PO BOX)

Unit number/Street number/Property number
(include Lot or DP number if applicable)

POSTAL ADDRESS

Same as street address

Unit number/Street number/Property number
(include Lot or DP/PO Box/GPO Box/Private Bag/Locked Bag)

Street name

Street name

Suburb

Suburb

State

Postcode

State

Postcode

SECTION 3. REASON FOR REPLACEMENT

Mark one box only.

Lost Stolen Damaged Destroyed Not received Printing error

SECTION 3.1 DESCRIBE HOW THE ASBESTOS REMOVAL OR ASBESTOS ASSESSOR LICENCE WAS LOST, STOLEN, DAMAGED OR DESTROYED

SECTION 4. APPLICANT'S DECLARATION

I, _____ (print name)

declare and understand that:

- the information supplied in this application is true and correct in every particular
- I consent to the making of inquiries of, and the exchange of information with, the authorities of any state or territory in matters relevant to this application.

Applicant's signature

Date (DD/MM/YYYY)

It is an offence under the *Crimes Act 1900* and section 268 of the WHS Act to make a false or misleading statement in the form, heavy penalties apply.

SECTION 5. LODGEMENT FEES

A fee must be paid on lodgement of the application form.

Refer to the [SafeWork NSW fees schedule](http://www.safework.nsw.gov.au) available at www.safework.nsw.gov.au.

Pay by credit card or PayPal using the following link:

www.safework.nsw.gov.au/applicationpayments

STEP 1 – Click on the link or type the URL into your web browser

STEP 2 – Follow the instructions online to complete payment

STEP 3 – When the lodgement fee is paid online you will receive a receipt number. Please record the receipt number below before lodging the application; not providing this information may result in delays in processing your application.

Receipt number

Note: If you are having difficulty lodging this payment online, please contact SafeWork NSW on 13 10 50.