

# NOTIFICATION FOR THE DELIVERY OF ASBESTOS REMOVAL AND ASBESTOS ASSESSOR TRAINING

APRIL 2019

You are required to:

- Complete the course details on this page including the SafeWork NSW approval number.
- Submit this form no later than seven calendar days prior to the commencement of asbestos removal or asbestos assessor training by email to [asbestosdemolitionservices@safework.nsw.gov.au](mailto:asbestosdemolitionservices@safework.nsw.gov.au).
- Retain this form as per SafeWork NSW's training record requirements.
- Send a separate notification for each course. Multiple course notifications on one form will not be accepted.
- Advise of any change or cancellation to the information on this notification form by using the *Variation/cancellation form* (catalogue no. SW08075).

## SECTION 1. COURSE DETAILS

Name of registered training organisation (RTO)

Approval number

RTO trainer name

Phone number

RTO contact person

Email

Course (Class A, Class B, Supervisor, Assessor)	Course date(s)	Start time	Finish time	Course venue street number and address	Number of participants

**Privacy compliance statement**

Information provided in this form will not be used or disclosed except in accordance with the requirements of the *Privacy and Personal Information Protection Act 1998* and/or *Government Information (Public Access) Act 2009*.

This information is collected by SafeWork NSW (the Regulator) for the purposes of undertaking the evaluation, assessment and processing of an application for conducting training and assessment for asbestos removal and asbestos assessor licences as required by the WHS Act and WHS Regulation, and for the purpose of ensuring compliance with that legislation.

The Regulator may also use this information for the purposes of confirming applicant details and to establish and maintain an external database. The information may also be used to assist SafeWork NSW and its inspectorate with their work generally and may also be made available to other NSW state government agencies, other state or territory training authorities or the

commonwealth, state or territory work health safety regulatory authorities.

Except for the purpose of prosecution or the purposes referred to above and unless such disclosure is otherwise required or permitted by law the information will not be otherwise accessed by any third parties in a way that would identify the individual, without the consent of that individual.

Applicants are able to gain access to personal information pertaining to this application. You may also apply to access and correct any of your own personal information that is inaccurate, incomplete, not relevant or out of date. Applications must be made in writing to the Privacy Contact Officer, SafeWork NSW, Locked Bag 2906, Lisarow, NSW 2252..

I,

(print name)

declare the information contained in this form is true and correct in every particular.

RTO trainer/contact signature

Date (DD/MM/YYYY)

It is an offence under the *Crimes Act 1900* and WHS Regulation to make false or misleading statements in this form, heavy penalties apply.