This Action Plan will be reviewed annually to check its progress, consider changes or new opportunities and ensure new sector specific harms are identified and addressed.

**WORK PLAN FOR 2020**

**Tools and resources**
- Promote the health care and social assistance sector ‘Getting Support at Work’ pocket guide.
- Develop best practice industry specific case studies.
- Develop sector specific work health and safety hazard fact sheets.
- Develop, monitor and update sector specific content on the SafeWork NSW website.
- Develop a toolkit to support managers in relation to work health and safety obligations and mentally healthy workplaces.

**Compliance**
- Undertake proactive inspector workplace visit program with a focus on high risk priority areas.

**Programs**
- Implement the Participative Ergonomics for Manual Tasks (PERtoM) workshop program.
- Delivery of the State Insurance Regulatory Authority (SIRA) Community Services Large Employer Return to Work project.
- Pilot the Patient Handling Injuries Review of Systems (PHIRES) Toolkit.*
- Pilot the APHIRM (A Participative Hazard Identification and Risk Management) toolkit which focuses on both the manual handling and psychosocial hazards that affect MSD risk.*

**Stakeholder engagement and events**
- Establishment and ongoing facilitation of an Industry Stakeholder Forum, including regional sessions.
- Raise awareness and promote the importance of Safer Work, Safer Care.
- Establish a forum for sharing new and emerging technologies and systems in the residential and home based care sector.
- Work with the Centre for Work Health and Safety to conduct research on emerging issues.
- Host a roundtable with sector leaders on violence in the sector. This may result in outputs such as guidance materials and policy implications.
- Host a roundtable on the complexities of legislative and operational practices in the disability sector and the impact on WHS. This may result in outputs such as guidance materials and policy implications.

**WORK PLAN BEYOND 2020 (at December 2019)**

- Develop WHS return on investment calculator.
- WHS compliance audits – proactive and targeted workplace visits based on high risk businesses.
- Delivery of Sector Symposium.
- Raise awareness of the WHS obligations in relation to fatigue amongst health professionals.
- Roll out the SafeWork NSW Leadership program in the sector.
- Develop industry specific guidance material for patient handling.
- Raise awareness and develop information about the health risks of sedentary work.
- Work with universities, Tafe and training organisations to better equip nursing and care workers entering the workforce.
- Develop guidance material on the management of patients including staff handover procedures and patient transfer between facilities.
- Raise awareness and provide guidance on managing exposure to hazardous chemicals.
- Provide tools and resources on the identification and management of psychosocial risks.
- Identify and develop industry specific labour hire guidance.
- Facilitate interagency discussions in relation to work health and safety and accreditation processes.
- Develop best practice industry specific case studies.

* The Patient Handling Injuries Review of Systems (PHIRES) Toolkit is a systems thinking toolkit for reviewing and revising risk control measures following the report of a staff injury relating to patient handling.
* The APHIRM (A Participative Hazard Identification and Risk Management) toolkit is a set of evidence-based procedures and tools for workplace users to manage risk of work-related musculoskeletal injuries and disorders. It is unique in covering both the manual handling and psychosocial hazards that affect MSD risk. The toolkit is intended for workplace users to implement as part of routine health and safety risk management procedures.