

Self-Assessment Checklist

Safety around Moving Plant

The use of powered mobile plant in the workplace is a major cause of serious injuries and even fatalities in NSW workplaces. SafeWork NSW has identified the three main reasons why workers are killed and seriously injured in mobile plant incidents and these are;

1. Being hit or crushed by mobile plant.
2. Being hit or crushed by a load that the mobile plant is moving.
3. Being crushed in a mobile plant tip over.

If you are a Person Conducting a Business or Undertaking (PCBU), a self-employed person or a controller of a workplace with mobile plant, this self-assessment tool is designed to provide guidance for what you can do to improve safety around mobile plant and put in place measures to control the associated risks in your workplace to be compliant with safety legislation.

Consultation with your workers can also provide an opportunity to use the knowledge and experience of your workers to achieve a safer and healthier workplace.

This tool relates to powered mobile plant operation, high risk work licensing, pedestrian separation, load handling, seatbelts and general mobile plant safety and maintenance. Further information, publications and videos related to powered mobile plant safety are available at SafeWork NSW offers free advice and support to help PCBUs and workers maintain a safe workplace and meet their work health and safety obligations. You can contact SafeWork NSW on 131050 for safety advice. You can also apply for a free advisory visit and a SafeWork Inspector will visit your workplace and provide practical advice and guidance specific to your business. SafeWork NSW also offers a small business rebate to eligible small business that could be used to improve mobile plant safety.

When completing the self-assessment tool, consider your whole workplace. If you are marking 'no' to any question, this is an indication that you need to make improvements in this area to become compliant with safety legislation.

High Risk Work Licensing (hwrl)		
	Y	N
If a HRWL is required, do you ensure that only workers with the relevant HRWL are directed or allowed to operate powered mobile plant? (Consider contractors, service technicians, truck drivers and others)		
Do you check that the operator's HRWL is current and valid?		
Do you maintain a HRWL register for your workers?		
Not all powered mobile plant requires a worker to hold a HRWL. Do you ensure that these workers/others have been provided sufficient training and instruction and are competent to operate the mobile plant?		

Separation of people and Mobile Plant		
	Y	N
Do you have systems and controls measures in place to ensure powered mobile plant is adequately separated from pedestrians and other plant?		
Do you monitor and review these measures to ensure that they have been implemented and are effective?		
Seatbelts		
	Y	N
Do you have systems in place to ensure workers/operators always wear the seat belt were fitted to powered mobile plant?		
Do you have systems in place to ensure workers/operators are not ejected from the powered mobile plant if seat belts are not fitted?		
Attachments		
	Y	N
Do you use any attachments with powered mobile plant? If you have answered no here, no further action is required.		
Are the attachments suitable for the load being lifted or moved?		
Are the attachments identified on the powered mobile plant load rating plate?		
Is the attachment's load rating plate in good condition?		
Safe Use		
	Y	N
Is the powered mobile plant suitable for what it's being used for, in good order and operated in accordance with the manufacturer's specifications including environmental conditions?		
Is the working load limit known/displayed and being adhered to?		
Do you ensure that workers/others operate mobile plant safely? (For example, wear seat belts, follow speed limits, adhere to traffic management controls etc)		
Do you ensure that operators only shift stable loads?		
Mobile Plant Maintenance		
	Y	N
Do you have systems in place to ensure all powered mobile plant is inspected and maintained as required?		
Do you have systems in place to ensure workers/operators complete prestart checks on powered mobile plant?		

Sign Off

Name –PCBU Representative	
Name -Health and Safety Representative or worker representative	
Date	

Further information



Forklift safety resources



YouTube Playlist Forklift Safety



Safety around your vehicle glove box guide



YouTube Playlist Road Freight