

Fireworks (single use) licence application form

This form is used to apply for a fireworks (single use) licence.

Only individuals who are 18 years of age or above can apply.

Only Chinese string, ground display and theatrical/indoor fireworks will be endorsed on a fireworks (single use) licence.

One application is valid for a single occasion (or event) of up to three consecutive days or extended displays. Extended display is a display that is more than three consecutive days and limited to three months for an organised public display or 12 months for a theatrical display and made by the same applicant, and the display is at the same location.

For information about completing this form refer to the *Guide for fireworks (single use) licence applicants* (catalogue no. WC04690).

Note: Do not send original documents to WorkCover NSW. Retain original documents as they are your records and must be produced on request to authorised officers of WorkCover, Police and other authorised persons.

Fee

A fee is payable on lodgement of this application form. Refer to the [WorkCover NSW fees schedule \(catalogue no. WC01011\)](#) available at workcover.nsw.gov.au.

Credit card payments are available using MasterCard or Visa. A payment processing fee applies to credit card payments (MasterCard and Visa 0.40%), plus applicable GST.

How to fill in this form

Please use **black** ink only and print within the boxes in BLOCK LETTERS.

Where options are provided, please mark box(es) with a to indicate selection(s).

All applications **must** provide a certified copy of a photo evidence of identity as specified on page 5 of this form, as well as your interstate explosives licence (if applicable).

Certified copy means a photocopy of the original document that has been certified as a true copy by a Justice of the Peace (JP). The JP must provide, beneath the certification, their signature, the date on which the certification was made, their JP registration number and the state in which they are registered.

Enquiries – 13 10 50

Privacy compliance statement

This information is collected by WorkCover for the purposes of undertaking an evaluation, assessment and processing of a *Fireworks (single use) licence application form* (catalogue no. WC00884) as required by the NSW Explosives Regulation and the NSW Explosives Act.

This information may also be used by WorkCover for the purposes confirming applicant details and may also be used to establish and maintain an internal and external database and to assist WorkCover and its inspectorate with its work generally.

Information will be provided to other state and territory government agencies and details of notified fireworks displays are posted on the WorkCover website.

Except for the purposes of prosecution and unless such disclosure is otherwise required by law, the information will not be accessed by any other third parties in a way that would identify the individual without the consent of that individual. You may also apply to WorkCover to access and correct any information about yourself that WorkCover holds if that information is inaccurate, incomplete, not relevant or out of date. Applications should be made in writing to: Privacy Contact Officer, WorkCover NSW, Locked Bag 2906, Lisarow, NSW 2252.

5. TYPE OF DISPLAY

- Organised public display.
- Theatrical display.
- Technical non-display.

Details of the display (eg school fete)

If the display is for an organisation or community group provide the following details

Name of organisation

ABN

Registered address of the organisation

Unit number/Street number/Property number (include Lot or DP number if applicable)

Street name

Suburb

State

Postcode

Telephone number

Fax number

Organisation's contact person (if different from applicant)

Title

Family/Surname

Given name

Other names

Telephone number

After hours telephone or mobile

6. ADDITIONAL REQUIREMENTS FOR LESS THAN SEVEN WORKING DAYS NOTICE TO WORKCOVER OR FOR AN EXTENDED DISPLAY

- I have attached a copy of the letter from the local council advising they have no objection to the intended display or its duration
- OR**
- I have attached a copy of the exclusive use aquatic maritime licence issued by Roads and Maritime Services (RMS).

7. FIREWORKS TYPES TO BE USED AT THE DISPLAY

Type of firework	Description	Quantity (kg/NEQ)				
<input type="checkbox"/> Chinese string		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> </tr> </table>				
<input type="checkbox"/> Ground display – multi-shot cakes		<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> <td style="border: 1px solid black; width: 20%; height: 20px;"></td> </tr> </table>				
<input type="checkbox"/> Other, specify						

8. FIREWORKS SUPPLIER DETAILS

Name of supplier

Unit number/Street number/Property number (include Lot or DP number if applicable)

Street name

Suburb

State

Postcode

Telephone number

9. RISK ASSESSMENT

It is a condition of the fireworks (single use) licence to undertake a written risk assessment prior to the intended display. You can use the *Fireworks display checklist* (catalogue no. WC05629) to assist in developing the risk assessment.

A written risk assessment has been/will be completed prior to the intended display and produced in hardcopy if requested by an authorised officer.

Yes (please tick to confirm)

10. NOTIFICATIONS

This notification is only valid where all applicable agencies/parties have been notified in writing and where no objection is raised by those agencies/parties.

Police – Mandatory notification. At least two working days notice before the intended display.

Fire brigade – Mandatory notification. At least two working days notice before the intended display.

Local council – Mandatory notification. At least seven working days notice before the intended display.

Other agencies may also require notification, depending on the location of the intended display, please refer to the *Fireworks display checklist* (catalogue no. WC05629) for possible authorities that need to be notified. At least two working days notice should be given to these agencies. Insert any additional agencies requiring notification for your intended display.

11. PERSONS ASSISTING

The license holder must ensure that there is a minimum of two persons conducting each outdoor display, including the licence holder. The other person(s) assisting must be over 18 years of age and trained and competent in the safe operation of pyrotechnics/fireworks.

Name

Telephone

Date of birth

Name

Telephone

Date of birth

Name

Telephone

Date of birth

12. EXPERIENCE

12.1 Licences – provide details or write N/A

- Provide details of fireworks (single use) licences issued by WorkCover.
- Provide details of current or expired interstate pyrotechnics licence held and attach certified copies of the front and back of interstate explosive licence.

Type of licence/Permit	Expiry date	State/territory of issue
<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/>

- I have attached a certified copy of the front and back of my interstate licence to this application (if applicable).

12.2 Statement of training in fireworks use – must provide details below or attach statement

- Provide a statement of successful completion of training in use of fireworks for which endorsement is requested.

The statement must be made and signed by the licence holder that has successfully trained the applicant in the use of fireworks to be used in the display.

- Ground display fireworks.
- Theatrical/close proximity fireworks.
- Chinese string fireworks.

Name of licence holder who conducted the training

Signature of licence holder who provided the training

Date (DD/MM/YYYY)

/ /

Licence number

13. EVIDENCE OF IDENTITY

All applicants must provide a certified copy of at least one photo identification document with this application.

Acceptable identification includes:

<input type="checkbox"/> Australian or international passport (current or expired within last two years but not cancelled)	No: <input type="text"/>	Country of issue: <input type="text"/>
<input type="checkbox"/> Current Australian drivers licence	No: <input type="text"/>	State: <input type="text"/>
<input type="checkbox"/> Current Australian state or territory photo/proof of age card (eg NSW RTA issued photo card)	No: <input type="text"/>	State: <input type="text"/>
<input type="checkbox"/> Current Australian learner drivers licence/permit	No: <input type="text"/>	State: <input type="text"/>
<input type="checkbox"/> Current Australian boat operators photo licence (eg NSW PWC photo card)	No: <input type="text"/>	State: <input type="text"/>
<input type="checkbox"/> Current NSW firearms photo licence	No: <input type="text"/>	
<input type="checkbox"/> Current Australian issued high risk work licence	No: <input type="text"/>	State: <input type="text"/>
<input type="checkbox"/> Australian Police or Dept of Defence card (with photo)	No: <input type="text"/>	
<input type="checkbox"/> WorkCover NSW issued security clearance (previously called Unsupervised Handling Licence (UHL) or Blasting explosive user licence)	No: <input type="text"/>	

14. FURTHER INFORMATION

14.1 Have you been convicted of an offence under the Work Health and Safety Act 2011 (WHS Act) and/or the Work Health and Safety Regulation 2011 (WHS Regulation) and/or the NSW Explosives Act and/or the NSW Explosives Regulation and/or the Construction Safety Act 1912 (CS Act) and/or the Dangerous Goods Act 1975 (DG Act) or any other equivalent legislation in any state or territory in Australia or elsewhere in the last 10 years?

No [] Please go to section 14.2.

Yes [] Please provide details of the date of conviction, offence and the result and/or penalty.

Form area for providing details of convictions for section 14.1, consisting of three horizontal lines.

14.2 Have you been convicted of an offence in relation to drugs, firearms, violence, threats of violence or been the subject of an apprehended violence order in any state or territory in Australia or elsewhere in the last 10 years?

No [] Please go to section 15.

Yes [] Please provide details of the date of conviction, offence and the result and/or penalty.

Form area for providing details of convictions for section 14.2, consisting of three horizontal lines.

15. DECLARATION

I hereby notify WorkCover of the intended fireworks display and declare that:

- I am 18 years of age or over.
The details supplied on this form are true and correct.
I consent to the making of enquiries in other states and territories regarding any matter relevant to this application.
I understand that failure to comply with the NSW Explosives Act the NSW Explosives Regulation and any associated legislation, AS: 2187 Explosives storage transport and use and Operational conditions fireworks - Pyrotechnics and single use licence holders (catalogue no. WC05659) may result in the cancellation of my licence, and/or fines and/or prosecution.

Signature of applicant

Date (DD/MM/YYYY)

Signature box for the applicant.

Date input box with two sets of slashes and empty boxes for digits.

16. PAYMENT OF FEE (A fee must be paid on lodgement of the application form)

Refer to the WorkCover NSW fees schedule (catalogue no. WC01011) available at workcover.nsw.gov.au.

[] Payment by cheque. Please post a cheque made payable to WorkCover.

[] Payment by money order. Please post a money order made payable to WorkCover.

[] Pay by credit card. Please charge \$ [] [] [] [] to my: [] MasterCard [] Visa

Card number

Card expiry date (MM/YYYY)

Card number input box with 16 empty boxes.

Card expiry date input box with two slashes and empty boxes for digits.

Cardholder name (please print name as displayed on credit card)

Cardholder name input box with 25 empty boxes.

Cardholder signature

Date (DD/MM/YYYY)

Signature box for the cardholder.

Date input box with two sets of slashes and empty boxes for digits.

17. CHECKLIST

- Letter from the relevant local council advising that there are no objections to the display or copy of exclusive use aquatic maritime licence, issued by RMS if the display is held on waters regulated by RMS (required if less than seven working days notice is given to WorkCover or for an extended display).
- All applicants **must** provide a certified copy of at least one photo identification document as specified in section 13 of this form.
- If an interstate licence is provided as evidence of experience, a certified copy of the front and back of the licence is required to be submitted with this application.
- Statement of training completed in section 12.2 or attached.

18. LODGEMENT (Please fax, post or email to WorkCover. Please log via one method only)

Fax: (02) 9287 5499

Post: Licensing Solutions, Locked Bag 2906, Lisarow, NSW 2252.

Email: LS@workcover.nsw.gov.au