

ASBESTOS REMOVAL SUPERVISOR NOMINATION FORM

ASBESTOS – 03 OCTOBER 2016

Complete this form to:

- Add a supervisor to an asbestos removal licence.
- Update details of a supervisor attached to an asbestos removal licence.
- Add another asbestos work authorisation to an existing supervisor.
- Remove a supervisor from an asbestos removal licence.

The licence holder must advise SafeWork NSW of the removal of a nominated supervisor within 14 days of the change. A supervisor is not a nominated supervisor for the purposes of the WHS Regulation until SafeWork NSW has approved the nomination.

How to fill in this form

Refer to the *Guide for applicants for asbestos removal and asbestos assessor licences and notifications* when completing this form.

Complete one *Asbestos supervisor nomination form (Asbestos – 03)* (catalogue no. SW08074) for each nominated supervisor.

Please type directly into the form. When complete, save a copy before emailing or printing.

If completing by hand, please print clearly and mark box(es) with a tick where required.

For assistance call 13 10 50

Fees

There is no fee associated with this form.

Lodgement instructions

Email (preferred): licensing@safework.nsw.gov.au

Post: SafeWork NSW – Locked Bag 2906, Lisarow, NSW 2252.

Email or post the application – do not send more than once.

Privacy compliance statement

This information is collected by SafeWork NSW (the Regulator) for the purposes of updating information on a licence to carry out asbestos work, as required by the WHS Act and WHS Regulation.

The Regulator may also use this information to establish and maintain an external database and to assist the SafeWork NSW inspectorate with their work generally. This information may also be made available to other state, territory and the Commonwealth regulatory authorities, including the Department of Industry, Skills and Regional Development, Office of Environment and Heritage and the Dust Diseases Authority.

Except for the purpose of prosecution and unless such disclosure is otherwise required or permitted by law, the information will not be otherwise accessed by any third parties in a way that would identify the individual, without the consent of that individual. Applicants are able to gain access to personal information pertaining to their application that is held by the Regulator.

You may also apply to the Regulator to access and correct any of your own personal information if that information is inaccurate, incomplete, not relevant or out of date. Applications should be made in writing to the Privacy Contact Officer, SafeWork NSW, Gosford Office, Locked Bag 2906, Lisarow, NSW 2252.

SECTION 1. LICENCE HOLDER DETAILS

Asbestos licence number

Name on the licence

or

Nomination of an additional supervisor for an asbestos licence application.

SECTION 2. TYPE OF CHANGE

Add a supervisor. Complete all sections of the form.

Change supervisor's personal details. Complete sections 3 and 8 only.

Remove a supervisor. Complete sections 3 and 8 only.

Add another asbestos work authorisation to an existing supervisor. Complete all sections of this form.

SECTION 3. NOMINATED SUPERVISOR DETAILS

Title Family/Surname

STREET ADDRESS (MUST NOT BE A PO BOX)

Unit number/Street number/Property number (include Lot or DP number if applicable)

Given name

Street name

Other names

Suburb

Date of birth (DD/MM/YYYY)

State

Postcode

Daytime contact number Mobile number

Email

SECTION 4. TYPE OF ASBESTOS

Select the asbestos work for which the supervisor is seeking authorisation.

Non-friable (Class B) asbestos.

Friable (Class A) asbestos fire doors and safes only.

Friable (Class A) asbestos.

SECTION 5. QUALIFICATIONS

See the *Guide for applicants for asbestos removal and asbestos assessor licences and notifications* for more details about knowledge and experience required.

Has the nominated supervisor previously been authorised to supervise asbestos removal for which authorisation is sought?

No. Please go to section 6.

Yes. Please indicate the asbestos removal work and the licence holder name and/or licence number for whom you supervised the work.

Non-friable (Class B) asbestos removal work

Licence holder name/licence number

Friable (Class A) asbestos fire doors and safes only

Licence holder name/licence number

Friable (Class A) asbestos removal work

Licence holder name/licence number

SECTION 6. EXPERIENCE

This section only required if seeking authorisation for the first time.

See the *Guide for applicants for asbestos removal and asbestos assessor licences and notifications* for experience required for each type of work.

I have attached a description of the work undertaken.

I have attached written references that support the description of the work undertaken.

SECTION 7. EVIDENCE OF TRAINING

Attach a copy of a certificate showing successful completion of vocational education and training course for the authorisation(s) sought. See the *Guide for applicants for asbestos removal and asbestos assessor licences and notifications* for more information.

I have attached a copy of a certificate(s) showing successful completion of training or vocational education course.

SECTION 8. APPLICANT'S DECLARATION

I, _____ (print name)
declare that:

- I have authority from the corporation to complete and submit this application (corporation applicants)
- the information supplied in this application is true and correct to the best of my knowledge
- each nominated supervisor is at least 18 years old
- I consent to SafeWork NSW making enquiries and exchanging information with work health and safety regulators of other states, territories and the Commonwealth regarding any matter relevant to this application.

Applicant's signature

Date (DD/MM/YYYY)

SECTION 9. CHECKLIST TO SUBMIT YOUR APPLICATION

Attached	Document
	Copy of certificate(s) showing successful completion of vocational education and training course(s) for which authorisation is sought. (Only required if seeking authorisation for the first time).
	Description of the work undertaken and written references supporting the description of work undertaken (Only required if seeking authorisation for the first time), as per section 6.
	Complete and submit a separate form for each additional supervisor.