

# REPLACE AN ASBESTOS REMOVAL OR ASBESTOS ASSESSOR LICENCE – APPLICATION

ASB – R DECEMBER 2017

This form is to be used to apply for a replacement asbestos removal or asbestos assessor licence issued under the WHS Regulation that was lost, stolen, damaged or destroyed. This form is also used to request a replacement card that was not received or when it has a printing error.

## How to fill in this form

Please type directly into the form. When complete, save a copy before emailing or printing.

If completing by hand, please print clearly and mark box(es) with a tick  where required.

## For assistance call 13 10 50

## Return of licence

Recovered (subsequent to the licence being lost or stolen) or damaged licences and those with printing errors must be returned to SafeWork NSW within seven days of receipt of the replacement to: Customer Experience, SafeWork NSW, Locked Bag 2906, Lisarow, NSW 2252.

## Fees

Refer to the [SafeWork NSW fees schedule](#) available at [www.safework.nsw.gov.au](http://www.safework.nsw.gov.au) or call 13 10 50.

## Lodgement instructions

**Email (preferred):** [licensing@safework.nsw.gov.au](mailto:licensing@safework.nsw.gov.au)  
(credit card payments only)

**Post:** SafeWork NSW, Locked Bag 2906, Lisarow, NSW 2252.

Email or post the application – do not send more than once.

## Privacy compliance statement

Information that you voluntarily provide in this form is collected and retained by the RTO for the purpose of conducting GIT and, if deemed competent, making an application to SafeWork NSW on your behalf.

SafeWork NSW intends to use and disclose the information (including any personal information) you have provided in the following ways:

1. to exercise its functions under the WHS Act, including to administer, monitor and enforce compliance with that Act
2. to record your information on a licence register, parts of which will be published online
3. to disclose your information to other state, territory and the Commonwealth regulatory authorities
4. to educate about work health and safety and contribute to external research about work health and safety
5. as otherwise required or permitted by law, including for the purpose of prosecution.

SafeWork NSW has a Privacy Management Plan which provides more detailed information about who SafeWork NSW is, how to contact SafeWork NSW, and how SafeWork NSW manages personal and health information in line with NSW privacy laws. A copy of the Privacy Management Plan is available at [www.safework.nsw.gov.au](http://www.safework.nsw.gov.au).

The Privacy Management Plan provides detailed information about how you may access or amend personal information held about you by SafeWork NSW.

## SECTION 1. TYPE OF REPLACEMENT

Please provide the licence number(s), if known.

Type of licence

Licence number

Class A friable asbestos removal licence

Class B non-friable asbestos removal licence

Asbestos assessor licence

## SECTION 2. LICENCE/CARD HOLDER DETAILS

### SECTION 2.1 INDIVIDUAL APPLICANT OR CONTACT PERSON FOR A CORPORATION

Title

Date of birth (DD/MM/YYYY)

Family/Surname

Daytime contact number

Given name

Mobile number

Other names

Email

### SECTION 2.2 CORPORATION DETAILS (IF APPLICABLE)

Registered name

Registered business (trading) name (if applicable)

ABN (if applicable)

### SECTION 2.3 CHANGE OF ADDRESS

If you have changed your address since your last licence and/or card application and have not notified SafeWork NSW, please supply your new details below.

#### STREET ADDRESS (MUST NOT BE A PO BOX)

Unit number/Street number/Property number  
(include Lot or DP number if applicable)

#### POSTAL ADDRESS

Same as street address

Unit number/Street number/Property number  
(include Lot or DP/PO Box/GPO Box/Private Bag/Locked Bag)

Street name

Street name

Suburb

Suburb

State

Postcode

State

Postcode

## SECTION 3. REASON FOR REPLACEMENT

Mark one box only.

Lost

Stolen

Damaged

Destroyed

Not received

Printing error

### SECTION 3.1 DESCRIBE HOW THE ASBESTOS REMOVAL OR ASBESTOS ASSESSOR LICENCE WAS LOST, STOLEN, DAMAGED OR DESTROYED

## SECTION 4. APPLICANT'S DECLARATION

I, \_\_\_\_\_ (print name)

declare and understand that:

- the information supplied in this application is true and correct in every particular
- I consent to the making of inquiries of, and the exchange of information with, the authorities of any state or territory in matters relevant to this application.

Applicant's signature

Date (DD/MM/YYYY)

It is an offence under the *Crimes Act 1900* and section 268 of the WHS Act to make a false or misleading statement in the form, heavy penalties apply.

## SECTION 5. LODGEMENT FEES

A separate fee is payable to replace each card as outlined in the [SafeWork NSW fees schedule](#) available at [www.safework.nsw.gov.au](http://www.safework.nsw.gov.au) (except where the licence or card was not received or has a printing error).

Pay by credit card. Please charge \$ \_\_\_\_\_ to my: MasterCard Visa

A payment processing fee applies to credit card payments (MasterCard and Visa 0.40%).

Card number

Card expiry date (MM/YYYY)

Cardholder name (please print name as displayed on credit card)

Cardholder signature

Date (DD/MM/YYYY)