

Application for a blasting explosive user licence

This form is to be used to apply for a new application or the renewal of a Blasting Explosive User licence (BEUL).

Only individuals who are 18 years of age or above may apply.

The applicant must provide proof of identity documents to the value of at least 100 points to Australia Post at the time of lodging this application.

WorkCover NSW will verify the details of your application prior to granting you a licence, which may include onsite verification of the security plan and confirmation of knowledge.

For more information refer to the *Guide for blasting explosive user licence applicants* (catalogue no. WC04692).

Fee

A fee is payable on lodgement of this application with Australia Post. Refer to the [WorkCover NSW fees schedule \(catalogue no. WC01011\)](#) available at workcover.nsw.gov.au

If you are also lodging an application for a security clearance (SC) (previously called an Unsupervised Handling Licence (UHL)) you must pay an additional fee for the SC application.

Credit card payments are available using MasterCard or Visa. A payment processing fee applies to credit card payments (MasterCard and Visa 0.40%), plus applicable GST.

How to fill in this form

Please use **black** ink only and print within the boxes in BLOCK LETTERS.

Where options are provided, please mark box(es) with a to indicate selection(s).

Certified copy means a photocopy of the original document that has been certified as a true copy by a justice of the peace (JP). The JP must provide, beneath the certification, their signature, the date on which the certification was made, their JP registration number and the state in which they are registered.

Enquiries – 13 10 50

Identification documents

Primary identification documents – only one can be used

- Birth Certificate, Citizenship Certificate or passport (passport must be current or expired within the last two years, but not cancelled). 70 points

Secondary identification documents

- A licence issued under Australian law (eg driver's permit or licence), which contains a photograph or signature. 40 points
- Student card issued by a tertiary institution. 40 points
- Utility bill in applicant's name (eg council rates notice, water, power or phone account). 25 points
- Medicare card. 25 points
- Credit or debit card, passbook or account statement from a financial institution. (Only one per financial institution can be counted.) 25 points

Privacy compliance statement

This information is collected by WorkCover for the purposes of undertaking the evaluation, assessment and processing of an application for a BEUL, as required by the NSW Explosives Act and the NSW Explosives Regulation.

WorkCover will also use this information for the purposes of confirming applicant details and it may also be used to establish and maintain an internal and external database and to assist the WorkCover inspectorate with their work generally. This information may also be made available to other state and territory agencies, including the Trade and Investment NSW.

Except for the purpose of prosecution and unless such disclosure is otherwise required or permitted by law, the information will not be otherwise accessed by any third parties in a way that would identify the individual, without the consent of that individual. Applicants are able to gain access to personal information pertaining to their application that is held by WorkCover. You may also apply to WorkCover to access and correct any of your own personal information WorkCover holds if that information is inaccurate, incomplete, not relevant or out of date. Applications should be made in writing to the Privacy Contact Officer, WorkCover NSW, Gosford Office, Locked Bag 2906, Lisarow, NSW 2252.

9. EXPLOSIVES AND OR SECURITY SENSITIVE DANGEROUS SUBSTANCES TO BE USED FOR BLASTING PURPOSES

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|------------------------|----------------------|----------------------|--------------------------|
| UN number | Class or division | Typical quantity | Unit (L or kg or number) |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Proper shipping name | | | |
| <input type="text"/> | | | |
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| Product or common name | | | |
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| UN number | Class or division | Typical quantity | Unit (L or kg or number) |
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| Product or common name | | | |
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10. STORING EXPLOSIVES AND/OR SECURITY SENSITIVE DANGEROUS SUBSTANCES

There is a limit to the amount and type of explosives allowed to be stored under a BEUL, refer to the *Guide for blasting explosive user licence applicants* (catalogue no. WC04692).

Do you wish to store explosives and/or SSDS?

Yes. Please complete sections 10.1 – 10.5. No. Please go to section 11.

10.1 Site address where explosive and/or SSDS are to be stored

A photocopy of a street directory map or other map showing the locality of the site with an X, must be submitted with this application form.

I have attached a photocopy from a local street directory or other map with the locality of the site indicated by an X.

Unit number/Street number/Property number (include Lot or DP number if applicable)

Street name

Suburb

State

Postcode

Nearest cross street

Nature of the site (choose from the list provided in the *Guide for blasting explosive user licence applicants* (catalogue no. WC04692)).

ANSZIC Code

Description

Is this a coal workplace or a mining workplace? Yes No

10.2 Site staffing details

Is the site staffed? Yes. Please complete the following No. Please go to section 10.3.

Number of staff on site Hours per day Days per week

10.3 Emergency after hours person's contact details

Same as individual applicant, please provide the after hours contact telephone number below or if a different after hours contact person, provide all details.

Title

Family/Surname

Given name

Daytime contact number

Mobile number

Fax number

After hours telephone number

10.4 Security plan (must be submitted for new applications and for a renewal if the licence is authorised for storage)

A security plan must be submitted if you intend to store explosives and/or SSDS. For more information refer to the WorkCover publication *Security plan for storage and handling of explosives (including explosive precursors)* (catalogue no. WC04687).

I have attached a security plan.

10.5 Explosives and/or SSDSs to be stored at the site

If insufficient space please provide details on a separate sheet of paper. For more information refer to the *Guide for blasting explosive user licence applicants* (catalogue no. WC04692).

Storage facility identifier

Grid for storage facility identifier

Type of storage facility

Grid for type of storage facility

Class or division

Grid for class or division

Maximum storage capacity

Grid for maximum storage capacity

Unit (L or kg or number)

Grid for unit

UN number

Grid for UN number

Class or division

Grid for class or division

Typical quantity

Grid for typical quantity

Unit (L or kg or number)

Grid for unit

Proper shipping name

Grid for proper shipping name

Product or common name

Grid for product or common name

UN number

Grid for UN number

Class or division

Grid for class or division

Typical quantity

Grid for typical quantity

Unit (L or kg or number)

Grid for unit

Proper shipping name

Grid for proper shipping name

Product or common name

Grid for product or common name

UN number

Grid for UN number

Class or division

Grid for class or division

Typical quantity

Grid for typical quantity

Unit (L or kg or number)

Grid for unit

Proper shipping name

Grid for proper shipping name

Product or common name

Grid for product or common name

UN number

Grid for UN number

Class or division

Grid for class or division

Typical quantity

Grid for typical quantity

Unit (L or kg or number)

Grid for unit

Proper shipping name

Grid for proper shipping name

Product or common name

Grid for product or common name

11. MEDICAL REPORT (must be submitted for a new application and a renewal)

Submit a statement from a medical practitioner on letterhead and not be dated more than six months before the date of this application form containing the words 'I have examined (applicant's name) and found him/her not to have any medical or physical condition that would impair the individual's ability to perform the duties of a blasting explosive user'.

I have attached a statement from a medical practitioner.

12. REASON FOR REQUESTING A LICENCE

It is a requirement for any licence relating to the handling of SSDS, that the applicant must have a legitimate reason for obtaining the licence.

Please tick at least one box to describe your reason for obtaining the licence and/or provide details below:

- Use in commercial production processes, mining, quarrying, agricultural blasting, construction, civil engineering, seismic work or tunnelling
- Education, research or analysis
- Other – must provide details below:

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13. DECLARATION

I declare and acknowledge that:

- I am 18 years of age or over.
- The information contained in this application form is true and correct in every particular.
- I consent to the making of enquiries and the exchange of information with the authorities in other states and territories regarding any matter relevant to this application.
- I am aware that if WorkCover is notified by security authorities of a change in my security status the licence may be suspended or cancelled and my employer may be notified.
- I am aware that it is an offence under the NSW Explosives Act to provide any information or produce any documentation that I know is false or misleading and that a licence issued based on false or misleading information may be suspended or cancelled.
- I agree to comply with the Explosives Act, the NSW Explosives Regulation and all conditions of the licence if this application is successful.

Signature of applicant

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Date (DD/MM/YYYY)

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14. CHECKLIST

- You must possess a current SC or you can apply for one at the same time as blasting user licence but the latter will not be processed until the SC is approved.
- Mining class(es) require the original letter of recommendation issued by Trade and Investment NSW, refer to section 5 of this application form. Only required for new applications or if adding mining classes when renewing.
- Civil classes require the certified copy of the document stating the applicant has successfully completed the relevant course and a reference from a licence holder stating the applicant has experience in the class of blasting explosive user sought; refer to section 5 of this application form. Only required for new applications or if adding mining classes when renewing.
- If storage is requested, the submission of a photocopy of a street directory map or other map showing the locality of the site with an X, refer to section 10.1 of this application form. Only required for new applications.
- If storage is requested submission of a security plan, refer to section 10.4 of this application form.
- A security plan is required for renewals if the licence is authorised for storage.
- Statement from a medical practitioner, refer to section 11 of this application form. Required for both new applications and renewals.
- Proof of identity to the value of at least 100 points must be shown to Australia Post staff when submitting this application.
- The relevant fee must be paid when submitting this application to Australia Post. If also submitting an application for SC, the SC fee is also payable.

15. LODGEMENT

At any Australia Post Bank@Post outlet.